

**IEEE Seattle Section  
Executive Committee Meeting Minutes**

**Date: Tuesday, November 10, 2009**

**Time: 6 - 8 p.m.**

**Place: Overlake Round Table Pizza, Redmond**

**Attendees:**

Erik Godo (Chair), Dave Butcher (Vice Chair), Kambiz Rahimi (Secretary), Mike Becker (C-16 Co-Chair), Ben Sherman (DeVry Chair), Joe Decuir (Student Activities Chair), Dick Wilkins (Treasurer), Jeff Rackowitz, Bob Higgins, Suzette Durden, Otto Schwarzmiller, Ryan Shield, Lixin Cai, Stevi Deter, Maury Miller, Alex Bendig, Jennifer Hawwing, Henry Louie, Daniel Johnson, Gary leisky, Max Emrick, Shrikant Palkar

**Meeting Minutes Approval**

- October minutes are approved.

**Chair's Report** – Erik Godo

- Bylaw revision – waiting for becoming an ex-chair – half a mind to just drop ours.
- Life member activity group charter still incomplete, budget still available.
- ACTION: when we get closer do PR on micromouse - TV/newspapers.
- Invited new fellows to the banquet, no one accepted.
- MGA items to work on:
  - ACTION: Create and send out congratulatory letter to graduating seniors.
  - ACTION: need to work associate members upgrade - see how many we have which are eligible.
  - ACTION: Recognize new senior members with pins - make it into a ceremony and then hit them up for volunteering.
- ACTION: Maybe over Christmas go to the Electric League and clean out our stuff. Scan in useful historical records, throw away the rest. Maybe Steve Allen can help here since he is leaving our webmaster role?
- We need to announce voting for officers – need to use tool national has provided for our use, maybe Erik can do this – failed this time – do it next year.
- New chapter for Product Safety Engineering Society still not formed.
- Wireless Workshop was successful, congratulations to Joe Decuir and the team.

**Vice Chair's Report** – Dave Butcher

**PSEC** – Dave Butcher

- Fall banquet at Salty's was successful with 74 attendees, room capacity limited attendance.
- Considering venues for the December meeting.
- PSEC Mentor-night was held with 48 students and 31 mentor participating.
- UW Bothell Mentor-night is scheduled for next week.
- Seeking volunteers for the Engineering Fair in 2010.

**Treasurer's Report** – Dick Wilkins

- Wireless Workshop was financially successful and earned about \$5k for the section.
- Other accounts are at or below budget.

**Secretary's Report** – Kambiz Rahimi

- some section Officers are updated in a IEEE national database, more needed. Planning to verify all officers in Dec.
- Submitted L31 forms for EXCOM meetings.
- Please send me DataLink material by the first of the month.

**Webmaster** – Alex Bendig

- Considering co-posting the section events at seattletechcalendar.com.
- Planning to use vtools to manage the section meeting calendars.
- Planning to modernize the section site to reduce the maintenance effort.
- Considering adding blogs to the section web site.

**Awards** – Jeff Rackowitz

- Seeking nominations for PSEC awards.

- Four new members have joined the Award Committee.
- Preparing an award for Steve Allen to honor his years of service to the section as webmaster.

**PACE** – Sheree Wen

- Career night on the evening of Oct. 30, was successful with many attendees.
- Washington State is interested in working with IEEE to provide training for unemployed engineers.
- Washington State is also interested in developing a partial salary program similar to what is available in New York.
- Working to attract the IEEE Humanitarian Technology Conference to Seattle with possibility of collaboration with non-profit foundations and international organizations.
- Many jobs are available in the Washington DC area, most require Security Clearance.

**Educational Activities** – Joe Decuir

- Student Branches  
We will have a Student Activities Committee meeting on Wednesday November 11 at 6:30pm. We have 5 active student branches; we frequently have representatives at ExCom meetings.  
<http://www.ieee-seattle.org/student.html> Representatives of DeVry, Seattle U, Seattle Pacific U and UW Seattle made it to leadership training at the NW Area meeting in October. I will visit Western Washington U on November 20, and do training using the manuals from the NW Area meeting. We have prospects for involving students and creating Student Branches at:  
Central Washington Des Moines campus  
ITT Everett campus  
UW Bothell  
I will propose that we invite schools from across the NW Area to our February Micro-mouse event.
- New Initiative Study Group Grant  
We sent out an announcement in the October Datalink, and some have responded. I have sent invitations to a meeting on November 18. I believe we have enough interest to get started.
- Wireless Workshop  
It happened. I believe it was a technical success. Certainly I believe it was a financial success, too.

**Chapter Reports:**

**MTT** –

- Surprise Distinguished Speaker is available for a talk this year.
- Planning the first talk of 2010.

**PE** –

- There was an IEEE PES Northwest Energy System Symposium 2010 planning meeting held at the University of Washington on Thursday November 5. This symposium is intended to provide a forum for these organizations to share their needs, challenges and capabilities. The conference agenda is focused on application of existing Smart Grid technologies with case studies from regional energy companies
- NWESS Conference Date: Feb. 17&18, 2010. Next planning meeting for this event is Nov. 23, 2009:UW, 9:00am – 12:00pm
- Officers Organization for the 2009- 2010 NWESS:
  1. Chair– Mohamed El Sharkawi, University of Washington
  2. Vice Chair – Max Emrick, Tacoma Power
  3. Secretary – Travis Metcalf, Tacoma Power
  4. Advertising/Brochure – Betty Tobin, Snohomish County PUD
  5. Registration – Ron Forster and Kebede Jimma, Puget Sound Energy
  6. Treasurer(s) – Rich Christie, University of Washington
  7. Facilities – Mark Damborg, University of Washington
  8. Website – Mohamed El Sharkawi, University of Washington
  9. Speaker Coordinator – Mani Venkata, University of Washington
  10. Binders/Books – Travis Metcalfe, Tacoma Power, Ron Forster and Kebede Jimma, Puget Sound Energy
  11. Members at Large – BPA (George Reich), Seattle City Light (Lena Tat, Eivind Perander, Michael Pesin), AREVA (Jay Giri), Tacoma Power (Francis Tong)
- Conference Budget: Conference budget is estimated at \$18,000. Registration will open by early December.

- A general education meeting on Cyber Security presented by Chen Ching Liu was held in Bellevue on Sept 10.
- There was a PES officer election held on September 10 at the PES general education meeting. IEEE PES, PE-31 September 10, 2009 Officer Election Results

<b>S Chair</b> Henry Louie, PhD IEEE# 41574579 Seattle University louieh@seattleu.edu Ph: 206-398-4619	<b>Vice Chair</b> Kevin Schneider, PhD IEEE# 41387863 Pacific Northwest National Lab kevin.schneider@ieee.org	<b>Treasurer</b> Richard Christie IEEE# 07234354 University of Washington richc@u.washington.edu Ph:206-543-9689	<b>Secretary</b> Max Emrick IEEE # 4031329 Tacoma Power memrick@ieee.org Ph: 253-502-8826
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- The new PES officers met at a general planning meeting at the University of Washington on Thursday, Nov. 5<sup>th</sup>. The new officers outlined a plan for the PES website and activities through the first quarter of 2010. In general the goal is 4 educational meetings per year with some additional tours of facilities, update the IEEE PES e-mail list and work to increase membership and attendance at meetings.

**C-16 -**

- Holding talk to be presented by Steve McConnell titled "Secrets of World Class Software Organizations" at Bellevue College November 19<sup>th</sup>.
- Plan on video taping and adding to previous talk to be posted on Computer Society web site.
- Began planning for 2010
- Planning four talks for year: Targeting first talk January/February of 2010, Reviewing topics and speakers.
- Computer Society members beginning to become active. Targeting elections end of 2010
- Mentioned in Computer Society meeting interest by EXCOM in holding Seattle IEEE Section Talks to bring all Seattle IEEE members together.
- Computer Society members would like to be involved and are offer their experience in putting together talks for a more varied audience to assist with developing these talks
- Reviewing some new ideas for hands on training and presentations to provide values to members to be developed over the next year
- New Computer Society web site is active, very nicely done, thank you Alex Bendig
- I want to thank the officers and members who have been involved in helping to move the Computer Society forward, we have a long ways to go but did accomplish a fair number of the goals set out for 2009, thank you all

**WIE -**

- Interested in helping with the IEEE Humanitarian Technology Conference.

**Student Chapters:**

**DeVry -**

- IEEEExtreme Programming competition was very successful with 24 participants, 9 teams, 2 proctors for every time slot. UW took 57<sup>th</sup> place, SPU 94<sup>th</sup>, SU 159<sup>th</sup>, DeVry 188<sup>th</sup>.
- Chapter elections are scheduled for next month.

**SPU -**

- Two meetings held so far.
- Company tours are planned for next quarter.
- Resume writing workshop is planned.
- SPU support for the student chapter was reduced by 80%.
- Motion is approved to contribute \$90 from section funds to help cover the SPU budget reduction.

**UW -**

- Information session and pizza party was held.
- Chapter has a new faculty adviser.

**Meeting Adjourned**

Submitted by Kambiz Rahimi