

**IEEE Seattle Section  
Executive Committee Meeting Minutes**

**Date: Tuesday, September 8, 2009**

**Time: 6 - 8 p.m.**

**Place: Overlake Round Table Pizza, Redmond**

**Attendees:**

Erik Godo (Chair), Dave Butcher (Vice Chair), Kambiz Rahimi (Secretary), Mike Becker (C-16 Co-Chair), Ben Sherman (DeVry Chair), Joe Decuir (Student Activities Chair), Dick Wilkins (Treasurer), Jeff Rackowitz, Bob Higgins, Max Emrick, Larry Tietze, Paul Beihl, Gary Anderson, Bill Hall, Suzette Durden, Tavis Hotzel, Otto Schwarzmiller, Sonia Reid, Sheree Wen

**Meeting Minutes Approval**

- June minutes are approved.

**Chair's Report – Erik Godo**

- Bylaw revision – waiting for becoming an ex-chair – half a mind to just drop ours.
- IEEE-USA policy appointment – no word yet – Erik will contact Leonard and ask what is status. Almost done was status – Erik needs to check again.
- Life member activity group charter - \$1K per year – status – Curtis is tracking, gathering more interest slowly
- NEW WEB MASTER – Alex Bendig – doing a great job so far with the wireless conf. "craziness"
- ACTION: when we get closer do PR on micromouse – TV/newspapers.
- MGA items to work on:
  1. ACTION: Create and send out congratulatory letter to graduating seniors.
  2. ACTION: need to work associate members upgrade - see how many we have which are eligible.
  3. ACTION: Recognize new fellows at banquet - available via SAMIEEE.
  4. ACTION: Recognize new senior members with pins - make it into a ceremony and then hit them up for volunteering.
- ACTION: WIE - we chartered the group and changed the officers and created the vision – going great now!
- ACTION - check on expert now for presentations/training – did not do
- ACTION: Seattle Section website to link to other local IEEE websites (Portland, Vancouver, etc.) - we may be doing this.
- ACTION: review MGA concepts with the Section leadership – not talked about
- ACTION: Try different things for section meetings - bring your family? – not discussed
- Region 6 nominees
  1. AEA Outstanding Corporate Service to Engineering Community
  2. Microsoft Outstanding Corporate Service to Engineering Community (voted for)
  3. SEL Outstanding Corporate Service to Engineering Community
  4. Clint Cole Outstanding Engineer Award
  5. Chris Diorio Outstanding Engineer Award (voted for)
  6. Shawn Chen Outstanding Engineer Award
  7. William a (Bill) Pike Outstanding Leadership and Professional Service
  8. Harry Turtchanow Outstanding Leadership and Professional Service
  9. Brian Johnson Outstanding Leadership and Professional Service
  10. Seattle DeVry Outstanding Student Branch (did not vote – wanted the rest of region to decide) – they won!?
  11. SPU Outstanding Student Branch
- ACTION: Maybe over Christmas go to the Electric League and clean out our stuff. Scan in useful historical records, throw away the rest. Maybe Steve Allen can help here since he is leaving our webmaster role?
- What about our secretary nomination?

**Vice Chair's Report – Dave Butcher**

**PSEC – Dave Butcher**

- Maury Miller had volunteered for the Section Secretary position in 2010.
- Fall banquet will be at Salty's on Oct. 27
- A speaker from Seattle University and Engineers Without Borders is recruited for the Fall Banquet.
- Region 6 OpCom meeting plans are complete.

**Treasurer's Report** – Dick Wilkins

- \$450 refund was received from a short power course.
- Senior member incentive refund was received.
- Study group seed grant money was received.
- The summer picnic was over budget with 111 members and 66 non-members attending.

**Secretary's Report** – Kambiz Rahimi

- Submitted L31 forms for EXCOM meetings.
- Please send me DataLink material by the first of the month.

**Membership** – Curtis Lu**GOLD** – Curtis Lu

- Two new senior members (Long Duong & Jacques Rudell) from May Review Meeting.
- The Senior Membership Drive will be at the Bellevue Regional Library on June 10, 2009. I have 34 applicants and 16 volunteer references.
- I will follow up on the life member Affinity Group.
- I will work on the Section picnic after the Senior Membership Drive and expect it to happen in August.

**Awards** – Jeff Rackowitz

- Call for nominations was sent out through e-notice.
- 4 extra large shirts with section logo are available.
- Future City sponsors could be nominated for PSEC awards this year.

**Educational Activities** – Joe Decuir

- We have 5 student branches. At least 3 are very active; the others can be. We had one significant meeting over the summer.
- Mike Becker and Shrikant Palkar organized a meeting between local student branch leaders (SPU and DeVry) with two visiting student branch leaders from UC San Diego and University of Illinois. They have big and very active programs. We learned a lot. My big takeaways:
  1. Good institutional memory – the leadership keeps training its replacements.
  2. Lots of design projects, to 'get your hands dirty' and practice teamwork as engineers.
- New Initiative Study Group Grant: We have been offered \$5,000. This is enough for 12 participants, unless IEEE ups the price of MDL. They have deposited this in our Concentration Banking account. What needs to happen:
  1. I need to draft a presentation on this for technical chapter chairs and prospective participants
  2. I need to schedule a Section meeting to explain all this, and recruit participants.
- Wireless Workshop:
  1. 8 excellent sessions are planned; IMO several of them are worth the trip by themselves.
  2. The registration engine is ready and running (thanks Dick!)
  3. The logistics are on track (thanks Janet!)
  4. There is a plan for exhibitors (thanks again Janet)
  5. The publicity is out: Seattle eNotice is on the way; Dave Butcher sent it to PSEC. Several Sections are actively interested: Boise, Central WA, Oregon, Richland, Vancouver BC, Victoria BC
  6. I am waiting to hear from: Alaska, Palouse, Spokane
  7. We need some detail on registering unemployed; all we say now is to contact us for help.
  8. Who will contact major employers: Boeing, Microsoft, T-Mobile, ATT, Clearwire, etc.
  9. Shall we have a common presentation template? (I suggest a variant on the one we use for our meetings.)
  10. Do I need to keep the SurveyMonkey account active? (I have had it for 3 months, at \$20/mo.)
  11. I have not made any arrangements for IEEE 125<sup>th</sup> Anniversary yet.
  12. All of us speakers have content to draft in September, so we can do mutual content review in October.
  13. We need to line up some means to distribute session content to attendees. Thumb drives? Printed books?
  14. Ed Perkins (Oregon Section, Region 6 Director-elect) wants to do this in Oregon early next year.
- UWB Conference: I convinced us to invest \$5000 as co sponsors of the 2009 International Conference on UWB. It is next week in Vancouver BC, Sept 9 – 11. I will attend, chair a session and serve on a panel. I don't know yet whether the conference will make money or not. I asked for feedback on registration, but I have not received any. In parallel the Vancouver Section is putting on a Workshop on UWB next week.

## **Chapter Reports:**

### **MTT –**

- Planning talks for next year, venue selection is in process.

### **PES –**

- Closed the power conference finances.
- Planning meeting was held and new officer nominations are in place.
- A technical meeting on security of power control systems in schedules for Sept. 10.

### **IAS –**

- A chapter meeting is scheduled for the week starting Sept. 13.

### **C-16 –**

- A technical meeting on software testing is scheduled for Nov. 17.
- Two more technical meetings are planned for this year.
- Member survey is complete. Survey results show strong interest in CSPD certification review course and in volunteering.

### **PEL –**

- Planning meeting to be held at Snohomish PUD.

### **WIE –**

- First group meeting was held, it is decided to focus on educational activities. Planning to work with local chapters to:
  1. Bring students to the labs
  2. Organize workshops for students to disassemble equipment and see how things work.
  3. Organize workshops for certification and re-training professionals.
  4. Considering funding options with non-profit foundations.

## **Student Chapters:**

### **DeVry –**

- Micro-mouse team is in transition and is working on building the maze for the contest
- Planning to participate in IEEEExtreme Programming competition with six interested students.
- Planning to attend student leadership training in Portland.

## **Meeting Adjourned**

Submitted by Kambiz Rahimi