

**IEEE Seattle Section
Executive Committee Meeting Minutes**

Date: Tuesday, April 14, 2009

Time: 6 - 8 p.m.

Place: Overlake Round Table Pizza, Redmond

Attendees:

Erik Godo (Chair), Dave Butcher (Vice Chair), Kambiz Rahimi (Secretary), Maury Miller (PACE), Curtis Lu (Membership & GOLD), Mike Becker (C-16 Co-Chair), Jeff Rackowitz (Awards), Ben Sherman (DeVry Chair), Joe Decuir (Student Activities Chair), Max Emrick, Bill Hall, Sumit Roy, Shrikant Palkar, Dick Wilkins (Treasurer), Larry Tietze, George Balagtas, Jarred Burchard

Meeting Minutes Approval

- March minutes are approved after minor edits.

Chair's Report – Erik Godo

- Signing of the section bylaws requires Region 6 director's signature. This task is postponed until the next meeting.
- Seattle section is considering a new Reliability Society chapter with 12 members.
- Shrikant Palkar, our Teacher In Service Program (TISP) volunteer, has attended the IEEE conference on the subject in San Francisco. He is interested in engaging teachers in teaching design engineering. He is working with the Liberty high school and is planning a teacher's workshop in August. He is requesting funds for materials for the workshop. EAB will reimburse the sections for these funds.
- Dimdim is evaluated and a recording is sent out to the executive committee.
- Region 6 has a new membership development chair.
- Region 6 has funds for PACE projects.
- Will attend NW Area meeting this week.
- EMC chapter account integration is complete, pending verification with concentration banking.
- Oregon section field trip is being planned.
- Region 6 Fall meeting will be in Seattle, vice chair is arranging venues near the airport.
- IEEE-USA policy appointments are in process.
- Region 6 award for PSE to be presented during the fall banquet.
- Section is interested in starting a life member affinity group. We have 400 local members and \$1000 budget suggested by the region.
- Seattle section approved \$200 to support the First Robotics competition. They have not requested the money and it has not been paid out.
- Engineer's Without Borders meeting in Bellevue, e-notice is requested.
- Need to plan the summer picnic.

Vice Chair's Report – Dave Butcher

PSEC – Dave Butcher

- Working on venue arrangements for region 6 meeting in Seattle. Seatac Marriot would provide meeting rooms if \$4k is spent on food. Information is forwarded to the region director.
- Sample shirts are ordered and brought in.

Treasurer's Report – Dick Wilkins

- All accounts are within budgets.
- \$600 worth of old checks will be canceled and credited.
- L50 is filed on time.
- Section's debit/credit card is received.
- Sub account setup is available for organizational groups, reporting is required at year end.

Secretary's Report – Kambiz Rahimi

- A nomination for Region 6 Engineer of the Year Award is completed and submitted to the Awards chair.
- Submitted L31 forms for EXCOM meetings.
- Please send me DataLink material by the first of the month.

PACE – Maury Miller

- IEEE national has created a new web site to track the stimulus package,

<http://www.ieeeusa.org/policy/stimulus/index.html>.

- Working the local congressional delegation on energy policy issues.

Membership – Curtis Lu

GOLD – Curtis Lu

- Senior member drive is scheduled for June 10 in Bellevue regional library.
- Two social activities are scheduled in May.
- Working on a possible mentoring event for next fall.

Awards – Jeff Rackowitz

- Outstanding Student Award was completed and presented during the Student Paper Contest.
- It is proposed to do one award among all local area schools for next year.
- Region 6 awards: 1 submitted, 1 suggested, section nomination is possible.
- Company nominations are considered for Microsoft and Crane.
- DeVry student branch is considered for nomination.
- PSEC award nominations are needed.

Educational Activities – Joe Decuir

- New Initiative Proposal: Study Groups. I called up the New Initiatives Committee chairman Dr Moshe Kam today. He apologized for not getting back to us sooner. The approximate answer: 'a soft yes'. Basically they want to fund two of these rather than the dozen we asked for (at least one per technical chapter). If that works, they will fund more as requested. We should get an official notice of this in the next month. Anticipated schedule:
We get official word in May.
We decide what to offer in June, and recruit two technical chapters to be leads.
We arrange these in the Fall (maybe the contributor work happens over the summer)
We have them, do the reviews, etc, and report back at the end of this year.
- Student Paper Contest 2009. We had this on Saturday April 4 hosted at Seattle Pacific U. We had seven contestants and 5 judges. We awarded 1 First place, 2 (tie) for Second place, and one Honorable Mention. Details are posted at <http://www.ieee-seattle.org/student.html>.
- Outstanding Student Awards. We awarded two this year: Austin Clark of SPU and Ben Sherman of DeVry. The details are also posted at <http://www.ieee-seattle.org/student.html>. I defer to Jeff Rackowitz for details.
- Game Night and Pizza Feed. This was not publicized correctly: late, and then wrong venue. That is my error. It is now correctly described at: http://www.ieee-seattle.org/details/2009-04-17_spu.html. I sent urgent messages to the officers at all 5 schools yesterday (13th) to publicize at their schools. I also posted it (incorrectly) at the uwieee web site.
- Student-Employer Panel for May. Jarred Burchard is the student liaison for the Seattle EMC chapter. He has done a better job of *listening* to students. This is our proposal:
 1. Pull together a panel of 3-5 IEEE Seattle Section members who have experience (or expect to) as hiring managers for entry level graduates. We already have several direct or indirect volunteers: Dick Wilkins, George Balagtas, Harold Javid.
 2. Suggested format: each give a short presentation on their business, and what they expect from entry level engineering grads, and then take Q&A.
 3. We would prefer diversity: multiple companies, at least one woman engineer
 4. Given the school calendars and choices, this has to happen by mid-May or wait until the Fall. We prefer mid-May.
 5. Start advertising this coming week for volunteers as panel members.
 6. Pick a location: UW (Jarred has contacts) or SU (SPU just hosted SPC09, and will host the Game night this week).
 7. Book for no later than mid-May, before finals start at the local schools.
 8. This has to be posted on the Section site by the end of April, and included in the Datalink.
 9. Look into webcasting ASAP (Erik et al). Record it too if we can.Action items:
 1. More panel recruiting (use eNotice?)
 2. Pick the venue
 3. Pick the date
 4. Determine what budget request is necessary, and get approval.
- Wireless Workshop planning. We are having a planning meeting just before ExCom tonight. The slides are attached. I can't tell you in advance what we will decide.
- Other Student Branch issues. UW has been quiet outside; there were no SPC09 participants. I have

discovered their web site. Jarred is in contact. They have weekly meetings. I hope one of their officers shows up tonight. I understand that DeVry might need a new faculty advisor.

Web Master

- Opened an account with LunarPages and closed the account with SeaNet.
- Moved all the website files to the new location. This will save us around \$154 per year and give a lot more features and capacity. We are paid up for the next 2 years.
- I have been copying Joe Martin with all changes to the website for the last couple months and have given him the username and password. I expect to be able to turn over the reins to him as soon as he feels comfortable with it.
- Planning on going to the NW Area meeting on Saturday.

Chapter Reports:

PES –

- The IEEE Power System Conference and Exhibition 2009 in Seattle achieved some very impressive numbers in various categories:
 1. Nearly 350 panel and proceedings papers were presented
 2. The technical program consisted of 52 sessions for panel or proceeding paper presentations, plus a poster session, 4 tutorials, and 3 short courses on power system basics
 3. There were nearly 80 exhibitors, a 100% increase from the previous PSCE
 4. The total attendance was over 1300 delegates, in the following categories, a 50% increase over the previous PSCE:
 5. 835 registrant badges were issued in the main categories (full conference, one-day, companions, students, life members, exhibits hall only)
 6. 255 Exhibitor badges were issued on site for the nearly 80 exhibitor booths
 7. The local organizing committee and on-site volunteers totaled 120 badges issued
 8. The educational track had 35 participants
 9. The Wednesday open house for the host utilities and PSCE'09 supporters had 65 participants
 10. This event was 3 years in the planning and organizing by National and local utilities and local IEEE members.
 11. It was learning and rewarding experience for the Seattle PES. It brought together 5 area utilities, a university, a consulting group and an equipment supplier to support this event.
 12. It showed that IEEE is valued and important to our companies, industry and our professional development.
 13. Many people are willing to volunteer to help IEEE and events like this. The local PES had 120 volunteers but could have had 200 if they were needed them.
 14. That with the experience and help provided from IEEE National that a local PES Chapter should not be afraid of being part of putting something like this on.
- PES and the University of Washington Cosponsored Lecture SeriesA PES and the University of Washington co-sponsored lecture series is continuing at the University of Washington. The latest lectures was Wednesday March 11, 2009, 2:30 - 3:20 PM, Room 238, Mechanical Engineering Building, "Energy Storage via High-energy Density Composite Flywheels". The lecture was presented by Brian Fabien, Professor Mechanical Engineering, University of Washington.
- PES and the Northwest Energy System Symposium 2010. There was an IEEE PES Northwest Energy System Symposium 2010 planning meeting held at the University of Washington on March 19th. In addition to IEEE PES Chair, there were 4 local utilities present to support the conference. The committee voted to put on a 2010 event tentatively scheduled for Feb. 2010. A second planning meeting is scheduled for April 30, 2009 at the UW. Officers for the event will have to be elected. The Seattle Section needs to authorize the banking for this event.
- This symposium is intended to provide a forum for these organizations to share their needs, challenges and capabilities. An additional objective of at least equal importance is for the individuals to become better acquainted with the power community in the Northwest region.
- The conference was put on in 2007 and 2008. Attendance at the conference has been in around 125 people. In the past the conference has made a little bit of money for the section.
- Goals for the local PES in 2009 are to:
 1. Hold elections for officers,
 2. Set up a concentrated banking account for PES conferences
 3. Set a schedule for evening lectures.
 4. Put on Northwest Energy System Symposium in 2010 at UW.

C-16 –

- Chapter reorganization.

- Planning on 4 talks for year in the following areas: virtualization, cloud computing, parallel computing, gaming
- Working on a talk on green computing, Andrew Fanara who worked for EPA
- Working with American Association of Artificial Intelligence (AAAI) on possible joint sponsorship of a presentation.
- Investigating video recording possibilities at IEEE for meetings.

MTT –

- Three potential speakers, need venue, local schools are the best possibility.

EMB –

- Elected 4 officers.
- Evaluating members interest and engaging parallel organizations.

EMC –

- Planning a meeting in June.

Student Chapters:

DeVry -

- UW responded regarding Micro-mouse contest, other schools have not. Postponing the contest until early 2010. It is proposed to hold it during Engineering Fair 2010.
- Planning a trip to museum of flight on May 1.

Meeting Adjourned

Submitted by Kambiz Rahimi