

**IEEE Seattle Section
Executive Committee Meeting Minutes**

Date: Tuesday, January 13, 2009

Time: 6 - 8 p.m.

Place: Overlake Round Table Pizza, Redmond

Attendees:

Erik Godo (Chair), Dave Butcher (Vice Chair), Dick Wilkins (Treasurer), Kambiz Rahimi (Secretary), Joe Decuir (Student Activities), Bob Higgins (Sec C-16), Sudhakar "Rei" Kumar (Devry VP), Thomas Koch (Devry), Dennis Lewis (Chair EMC), Maury Miller (PACE), Curtis Lu (Membership & GOLD), Mike Becker (C-16 Co-Chair), Jeff Rackowitz (Awards), Denise Herring (DeVry), Igor Parkman (SU Chair), Jeremy Mundell (Oxford International), George Balagtas (EMBS Secretary), Gery Osowiecki (member), Ben Sherman (DeVry Chair), Alain Anyouzoa (member)

Meeting Minutes Approval

- No minutes from December meeting.

Chair's Report – Eric Godo

- Review of the bylaws indicated that we are not meeting the following requirements:
 - Having separate Educational Activities and Students committees
 - Having a Publicity committee
 - Filing yearly activity reports
 - Following all election procedures including secret ballots
 - Annual audits performed by an Audit Committee
 - Preparing budgets in November for the following year
 - Regular mail notification at least once a year
 - Conflict of interest disclosures for section chair and treasurer
- The Executive Committee concludes that some shortcomings are due to lack of resources and agrees to take corrective action on matters that add value to the membership
- Curtis, Dave, and Maury will attend the IEEE-USA meeting in February
- Is there a region 6 meeting next fall?
- Asking for \$500 budget to start using a Web conferencing tool
- IEEE TV project has nothing to report

Vice Chair's Report – Dave Butcher

PSEC – Dave Butcher

- UW Bothell Campus is in the process of starting a EE program. It has asked for the Section's support. Dave has submitted a letter to that effect.
- Last years budget is reviewed, planning for 2009 is in process. Proposed increasing chapter budgets beyond \$500, possibly basing it on the number of meetings held.

Treasurer's Report – Dick Wilkins

- Will consider options for increasing chapter budgets
- Do we need yearly audits?

Secretary's Report – Kambiz Rahimi

- Ex-com email list is updated
- Please send me DataLink material by the 1st of the month

PACE – Maury Miller

- Meeting to be held Feb 7th at Seattle University.
- Working with Government Activities committee at the IEEE web-based meeting

Membership – Curtis Lu

GOLD – Curtis Lu

- Member elevation reviews are in progress
- Considering holding more elevation sessions

- Considering having a table at the Wireless Workshop
- Talk at Seattle University on wind energy, 10-15 attendees
- Working with PSEC on networking night and similar future events
- Two new members in GOLD
- Talks planned for Feb. and March

Awards – Jeff Rackowitz

- Working on region/area award nominations
- Proposed creating several section awards, more details in future meetings
- No nominations for PSEC awards

Educational Activities – Joe Decuir

- IEEE Xplorer project is in queue
- This academic year's activities:
 - Mentor nights (with PSEC)
 - 2009 Student Paper contest
 - 2009 MicroMouse contest
 - visits to each Student Branch
 - Pizza Feed

Considering combining the annual pizza feed and paper contest with SPU gaming night

- The 2009 SPC will be hosted at SPU on Saturday April 4. SU hosted in 2008. The follow up contest will be at the NW Area meeting on April 25 in the Portland area. I request the same prizes from the Seattle Section as in 2008.
- DeVry has shown interest in a Seattle Section Micro Mouse contest. I don't have answers from the other chapters yet; some are not interested. I will take this up with them when I visit this month.
- Visits/plans:
 - DeVry: 10 Sept 2008
 - SPU: 30 Jan 2009
 - SU: 15 Jan 2009
 - UW: 27 Jan 2009
 - WWU: 28 Jan 2009

Chapter Reports:

PES –

- There were two IEEE PES general education meetings in December held at the University of Washington as part of a UW Seattle 500 lecture series.
- The PES e-mail list was updated in December of 2008. The previous list had not had a major overhaul since 2006. There are approximately 350 e-mail addresses on this list.
- The Seattle Chapter PES submitted its 2008 annual report on 1/5/2009 to the IEEE Region 6 PES Chapter Representative, Stephen Dyrnes. In summary in 2008, there were approximately 4 evening and 6 daytime educational events sponsored by PES. There were two educational seminars held with approximately 200 registered attendees. There were 12 planning meeting held associated with the PSCE 2009 conference being held in March of 2009 in Seattle. There was significant collaboration with two local universities in providing lecturer's and engineering support on engineering student projects. The chapter goals for 2009 are: Election of officers, provide support for IEEE PSCE 2009 conference in Seattle, Sponsor at least one technical training seminar for education and potential fund raising. Create an IEEE concentrated bank account for PES under the Seattle Section to facilitate easier accounting for the seminars and training put on by PES. This should reduce work load on the Chapter Treasurer.
- The PES tap changer class was held on Friday Dec. 5th, 2008. It was attended by approximately 65 area utility engineering, maintenance, consultants and operating personnel. A summary of the class is below. PES would like to thank the EXCOM for authorizing funds for this class. PES would also like to thank Steve Larson and Snohomish County PUD for his and their great support of electric utility
- IEEE class on load tap changers & voltage regulators, Revenues:\$8,100.00 Costs:\$4,070.40
Summary of attendance:
 - 36 signed up on-line and paid with credit card
 - 4 signed up on-line and paid with check
 - 14 mailed in registration and check

Companies who sent people to this seminar:

- Clallam County PUD
 - Commonwealth Associates
 - Cowlitz County PUD
 - Electric Power Systems
 - Eugene (OR) Water & Elect Board
 - KVA Electric
 - Parker, Messana & Assoc.
 - Puget Sound Energy
 - Seattle City Light
 - Snohomish County PUD
 - Springfield Utility Board
 - Tacoma Power
- The local PSCE 2009 planning committee for this event is having bi-monthly meetings in 2009. The local planning committee has established a concentrated banking account for this event with approximately \$29,000 in sponsorships. There are four scheduled tutorials for the event. Over 500 papers have been submitted for the event. Five technical tours (PSE Windfarm, Sabey Data Center, Seattle City Light Control Center, Boeing 747 plant and PSE GIS substation and two companion tours (Museum of Flight and Chateau St. Michele) have been organized. The conference is advertised <http://www.psceexpo.com/> and the registration opened in December. The event is being held at the Washington State Convention Center in Seattle
 - IEEE and PES have co-located a training class for this event. It is Plain Talk About the Electric Power Systems for the Non Power Engineering Professional. It is a three day class. It is targeted to the local industry involved in the power and energy field but not necessarily to electric power engineers and to lawyers, marketers, non-power-engineering utility personnel, power brokers, etc. This is expected to draw 50-100 attendees. The local PES is responsible for advertising and should receive some of the surplus revenue.
 - The next meeting is scheduled for Jan 16th, 10am to 12:00pm, noon, at Seattle City Light. It is expected that the conference will generate some revenues for the section. This is capped at \$7,500. Attendance for this conference is estimate at 1200. The conference includes an exhibition hall for vendors. As of 1/12/2009, there 66 out of 77 booths spaces sold on the exhibition hall floor.

C-16 –

- Andrew is talking with with Ed Lazowska at UW to find a contact at Google for cloud computing talk
- Co-sponsoring a talk by Judy Estrin (CEO Jlabs, LLC) on Feb. 24th, titled “Closing the innovation gap”
- Have asked Harold Javid at Microsoft for help with a talk by Yuri Gurevich titled “The Church-Turing Thesis: Story and recent progress” presented by AAAI, January 20th at 6:00
- Planning on 4 talks for year in the following areas: virtualization, cloud computing, parallel computing, gaming
- Acquired a lead on green computing, Andrew Fanara who worked for EPA
- Meeting with DeVry and UW student chapters to assess needs

EMB –

- First talk to be held on Jan. 28th

EMC –

- Planning for the year
- New student liaison to present at schools in March and June

Student Chapters:

DeVry -

- Setting up for Micro-mouse competitions. Requesting prize money. DeVry and SU planning to participate
- Planning on fund raising at Engineering Fair
- How does a student society join an IEEE society?
- What are the reporting requirements for student chapters?

SU –

- Participating in the Micro-mouse competition, currently recruiting team
- Planning visit by Joe on Jan. 15
- Considering a booth at the Engineering Fair

SPU –

- Planning a party for department chair
- Planning visit by Joe end of January
- Hosting a speaker from Cory Electronics about display technology
- Hosting the student paper contest in April
- Planning a career dinner for spring

Old Business:

None

New Business:

None

Meeting Adjourned

Submitted by Kambiz Rahimi