

**IEEE Seattle Section
Executive Committee Meeting Minutes**

Date: Tuesday, November 11, 2008
Time: 6 - 8 p.m.
Place: Overlake Round Table Pizza, Redmond

Attendees:

Erik Godo (Vice Chair, Chair Elect), Dave Butcher (Treasurer), Dick Wilkins (Secretary), Kevin Schneider (Member), Henry Louie (Member), Suzette Durden (Member), Bob Higgins (Sec C-16), Paul Beihl (Chair PEL-35), Sonya Reed (Member), Kambiz Rahimi (Member), Ruly Parikesit (Member), Walt Charczenko (Member), Dennis Lewis (Chair EMC), Maury Miller (PACE), Curtis Lu (Membership & GOLD), Mike Becker (C-16 Co-Chair), Andrew Liong (C-16 Co-Chair), Nathaniel Dupuis (SPU Treasurer), Jon Battershell (SPU Vice Chair), Jeff Rackowitz (Awards), Steve Allen (Webmasher/NW area PACE), George Balagtas (Sec EMB)

Meeting Minutes Approval

- October minutes approved with a correction to the CAS/PEL report.

Chair's Report – Joe Decuir (Delivered by Erik Godo in the Chair's absence)

- The following officers were elected at the Fall banquet to take their positions as of January 1.
 - Erik Godo (Chair)
 - Dave Butcher (Vice Chair)
 - Dick Wilkins (Secretary)
- The big item for this meeting is selection of a Treasurer. The position was left open after election of officers at the banquet.
- After significant discussion, it was decided that Dick Wilkins will volunteer to move up to the Treasurer position and Kambiz Rahimi would fill the position of section Secretary. These positions were voted and approved by the members present. Walt Charczenko also indicated a desire to participate in section leadership but decided for now, that he would focus on starting a LEDS chapter.
- The section leadership would like to thank all those that expressed interest in getting actively involved in the section. Several of our Member-at-Large positions are supposed to be Committee chairs, not just individual contributors and are open for additional participants.
- Several of our technical chapters need help; see next two items.
- Thanks to technical chapter chairs who are having meetings. Please remember to file L31s.
- Note: last year, IEEE shut down our Professional Communications chapter. Which chapters are in danger of having zero or one meeting this year?
- We should also monitor leadership in the chapters, in case it is time for changes. I don't feel the need to enforce the 2-year rule.
- Events: Thanks to Erik for running a great Fall Banquet
- Awards: lots of shirts were handed out at the Banquet; Erik has the inventory and list to hand out tonight. We should decide if Joe or Jeff should distribute the rest. Default: I will get them back from Erik next week.
- Students: I have plans to visit some student branches. Unfortunately I don't have them on my notebook PC.
- I have not had time to file the IEEE 'Study Group' Seed Grant Application since the last meeting. I will file it next week.
- I burned most of the last month traveling or justifying keeping my job. That is settled now. This is why I wrote the blog about helping our colleagues.
- I have to go to Israel for the 2nd week of December. Is there a chance we can have the December ExCom on December 2nd?
- Future for me: support Student Branches; study group program; leadership training (February or March 2009); help drive the 2009 Nominating committee (for 2010 officers); utility infielder.

Vice Chair's Report – Erik Godo

- There was a discussion of web hosting of the section's web site. Should we take advantage of the national site or continue to go it alone. Further evaluation should be done and the decision will be driven by Joe as the new web master.
- The next meeting will be at a special location and date. Maggains at Lincoln Square December 16th.

Secretary's Report – Dick Wilkins

- Remember to file you L31's and get me any DataLink material by the 1st of the month.

Treasurer's Report – Dave Butcher

- Still have about \$1000 receipts due from the banquet.
- PSEC dues higher due to their change in bylaws. This was expected.
- No money was sent to the UWB group for their conference yet.

PACE Report – Maury Miller

- The PACE meeting has been delayed. Looking for a new location and date.
- Students are invited to the IEEE leadership conference.

Membership – Curtis Lu

Gold Chair – Curtis Lu

- Talk next Wednesday on the Fundamentals of Wind Energy. All are welcome.

Awards Chair – Jeff Rackowitz

- Looking at the awards process and need to discuss the calendar and sequencing of the awards process.

PSEC – Dave Butcher

- Awards were the major topic of the most recent meeting. We need to nominate folks from the section.
- AIAA symposium was held a couple weeks ago

Future Cities – Steve Allen

- 25 schools have already been signed up. The best year to date.
- There is a committee meeting Jan 24th. Mentors and Judges (paper and show) will be needed.

Chapter Reports:

PES –

- Meeting planned for Dec 12th
- Have been holding meetings at UW.

C-16 – Andrew Liong

- They have a new webmaster.
- Four meetings and speakers are planned.
- Mike B. is working on a plan for more student involvement and would like to attend student meetings.

PEL – Paul Beihl

- Held a meeting last month. Had the largest turnout of the year.
- Another meeting is planned for next month.
- Planning for next year's meetings.

- Looking for a table display for membership materials.

EMB –

- Brief report. Once recent meeting with a UW professor as speaker.

Student Chapters:

DeVry -

- Setting up for Micromouse competitions. Other student chapters will be invited to participate.

SPU –

- Had a kickoff event. Had a decent turnout and level of interest.
- Had speakers from Heartstream and Intel in November.
- Doing a mentor program between upper and lower classmen.
- Trying to expand participation at SPU beyond the EE major students only.

Old Business:

None

New Business:

None

Meeting Adjourned

Submitted by Dick Wilkins