

**IEEE Seattle Section
Executive Committee Meeting Minutes**

Date: Tuesday, September 9, 2008
Time: 6 - 8 p.m.
Place: Overlake Round Table Pizza, Redmond

Attendees: Joe Decuir (Chair), Dick Wilkins (Secty), Maury Miller (PACE), Dave Butcher (Treasurer), Paul Beihl (PEL35 Chair), Jeff Rackowitz (member), George Balagtas (Secty EMBS), Dennis Lewis (EMC Chair), Curtis Lu (Membership & GOLD), Sumit Roy (COM-19 Chair), Joe Mastin (member), Bob Higgins (COM-16 Secty)

Meeting Minutes Approval

- June minutes approved.

Chair's Report – Joe Decuir

- Meetings:
 - Chair will miss the Nov 11th meeting; request to move it to Nov 4th.
 - Fall banquet will move to Oct 30th
 - Northwest Area Fall meeting; students only, October 11, hosted at Gonzaga
- Chair tasks:
 - By-Law revision: I need to locate and review the work, so we can approve it.
 - IEEE has dropped and inactive section: Professional Communications. AI: review the status of our technical chapters and prevent that fate for others.
 - Nominating committee: Andrew is pulling this together. We need to confirm plans for existing offices and recruit at least one new officer (e.g. secretary or treasurer)
 - We have an ICUWB 2009 budget to review and approve before contributing \$5000. We may make more than that back
 - Eric & I attended the signing ceremony for the Boeing-IEEE MOU. What should we do to follow up? Leadership development. Involve employees and study groups?
 - College Fair on Sept. 28-29; this is to support Engineer Your Life. We should support this with PSEC, who is willing? We are awaiting contacts from EYL, part of Engineers Week (www.eweek.org) WA Convention Center
 - Sections Congress 2008: Eric & I are going, 19-22 October in Quebec City. This includes a Region 6 meeting on the morning of the 19th. Any messages you want us to deliver?
 - A Northwest Area chair is needed. Primary duties are to visit the sections and coach them on how to run their sections.

Vice Chair's Report – Erik Godo

- No report.

Secretary's Report – Dick Wilkins

- Reminded everyone of Datalink creation process and due dates.
- Did everyone file their L31 forms for chapter meetings?

Treasurer's Report – Dave Butcher

- Picnic was under budget
- Reimbursed UW for their conference in Friday Harbor \$2000.
- Generally on track to budget. Expenses are under.
- Banquet payments are via credit card this year using 123payment.com – Approved
- The audit of our books was approved. No problems reported.
- Curtis requested a budget line item for membership to support the senior member drive of about \$400. Will be added to next year's budget.

PACE Report – Maury Miller

- Working on a University Pace event for Oct./Nov.

Membership – Curtis Lu

- Another Senior Member drive is being planned
- The picnic in August was held and was attended by ~30 members. It was hot, a fun time and lots of networking took place.

Gold Chair – Curtis Lu

- A talk on Alternative Energy is planned for this fall at Seattle U.

Awards Chair - ?

- Jeff Rackowitz agreed to take the open position of Awards Chair through 2009. Moved/Seconded and approved.
- There was general discussion of the awards identification and nomination processes.

Chapter Reports:

PEL – Paul Beihl

- Most of their participation is from the north end. Crane allows them to use their facility for meetings.
- They would like to alternate site with Computer
- Meeting planned for Oct 9th. Details be worked.

COM-16 - Bob Higgins

- Planning a meeting on Cloud Computing for Dec.
- They are getting good support from Microsoft.

COM-19 – Sumit Roy

- Comm. Has had trouble finding good locations for meetings. Need suggestions and possibly shared locations.
- Joe will look into BCC.
- The group will explore media streaming for meetings, live online and to satellite sites. Also for archive.
- Talk planned for Sept. 29th.

EMC – Dennis Lewis

- Two events this year so far. FAA 70 attended, Museum of Flight 130 attended. The also had good vendor support with 10 vendors attending.
- Planning a meeting for Oct 28 on EMC Standards and Uncertainty Analysis.
- Planning a meeting for early next year on Aerospace Wireless Applications.

EMBS – George Balagtas

- Had a talk at Seattle U. on Supporting the Asian Disabled Community
- Planning another meeting in a couple weeks.

PSEC - Dave Butcher

- There was a board of directors meeting last night.
- Seattle U. and Seattle Pacific have had mentor nights.
- Community College mentor nights are being planned.

Student Chapters:

Student chapters were not represented at this meeting.

Future Cities – Karen Pavletich
No report.

Old Business:
None

Meeting Adjourned
Submitted by Dick Wilkins