

## **IEEE Seattle Section : Executive Committee Meeting Minutes**

**Date: Tuesday, April 15, 2008, Time: 6 - 8 p.m.**

**Place: Overlake Round Table Pizza, Redmond**

**Attendees:** Joe DeCuir (Chair), Erik Godo (Vice Chair), Bill Hall (MTT), Paul Beihl (PELS-35), Rafael Pinedor (SU-Chair), Chelsea Ryberg (SU), Gina Castro (SU-Secretary), Greg Miller (SU), Derek Roberts (SU-Vice Chair.), Sanjay Garg, Curtis Lu (Membership & Gold Chair), Azriel Epilepsia (CAS/UW Chair), Whitney James (UW), Justin Reina (UW), Steve Allen (webmaster), Bob Higgins (Comp.-Secretary), Max Emrick (PES), Maury Miller (PACE), Mike Becker (Comp.), Andrew Liong (Comp. Chair), Mithun Banerjee (Secretary).

### **Meeting Minutes Approval**

- Erik completed February minutes and they were approved with some changes.

### **Chair's Report – Joe Decuir**

#### **• Meetings:**

- Erik will run the June meeting

#### **• Chair tasks:**

- Still need an Awards chair could be from the new folks we have at our meeting....
- Andrew Rees promised to complete the By-Law revision; we need a status report
- Chair Blog: see other e-mail/handout
- Confirm Officer training for March 11.
- ICUWB 2009 in Vancouver, MOU signed
- Couple of the senior members they pushed back on and Joie is having discussion with IEEE central.

#### **• Student Activities:**

- UW: mentor night there on January 19
- WWU: visited on January 23
- DeVry; visited on January 16
- ITT Everett: no news

### **Chair's Blog:**

I have noticed that this month's DataLink is long on organizational meetings, and short on technical meetings. I am active in the organizational work, but that is now why I joined.

I have a revised proposal for creating content to share with other members:

1. Identify subjects that local chapters want to learn about
2. Form small teams (2-3 people) to research each topic
3. NEW(1): arrange for at least one member of the team to get a 6 month Electronic Subscription to IEEE publications relevant to the topic.
4. After 2-3 months, the team produces a presentation, to give at a local technical chapter meeting.
5. NEW(2): these presentations should be collected by IEEE, and made available to ALL other members. ~ Wiki for IEEE members.
6. NEW(3): accepted presentations earn the balance of a year's IEEE electronic subscription.

Benefits:

1. Local technical chapters learn about new topics of interest.
2. The engineers doing the research gain the knowledge and earn good reputations.
3. The engineers doing the research earn electronic subscriptions to IEEE publications.
4. The engineers in the rest of the IEEE gain access to more valuable content.

IEEE is asking for initiatives to build value for members. I will be looking to try this out in Seattle, and then make it into a program for all IEEE. Let's try it out here first.

I am looking for Seattle Section Technical Chapters that want to try this out. Please contact me ([jdecuir@ieee.org](mailto:jdecuir@ieee.org)) for testing these ideas, and getting funding for electronic subscriptions.

**Vice Chair's Report** – Erik Godo

- Spring Banquet meeting – April 19<sup>th</sup> At the Doubletree Inn – we are hosting and food is all figured out
- Fall Banquet waiting for dates – we are pretty happy with Saltys so will probably be there again. Still need to start working on a speaker if we want one.

**Treasurer's Report** – Dave Butcher (via-email)

- L-50 budget report was sent to IEEE
- EMC not excited about moving to concentration banking, still working on it, IEEE will pay us \$500 to close them all out.
- ECI payout – \$3550 about and we are done
- Audit – IEEE will do it. Dave thinks he has all the documentation needed. Will ask what our retention policy should be – Steve said it was on the web.
- Dave is looking for help from IEEE HQ for help.
- EMC is objecting for concentration banking & we have to force them to change.

**Secretary Report** – Mithun Banerjee

- Need to create Guideline for publishing the papers on website of Student Paper contest.
- Data link is regularly created & communicated to the Members.
- Suggested to create a Conference Call setup for the Meetings so that members can join Remotely via Dial-In facility.

**PACE Report** – Maury Miller

- Pace Chair is been nominated for Congressional Fellowship program & will be at Washington D.C.
- PSEC Report: Last year budget increase, a member org. due increases. Also, discussion on the new proposed structure - Jump by 158%.
- Allocation for single technical chapter & also discussion on the student grant.
- Chair suggested for 3 option
  - A) Pay whatever they proposed
  - B) Make a counter offer
  - C) Pay & suggest them on the expenditure
- Introduction to PSEC: They organized lots of events. Like Engineer's week.
- Steve wants more involvement in PSEC by any IEEE members.
- Some concerns: 62% money going to Awards Banquet.
- Erik wants to go with \$1000.00 but the request was for \$1200.00.
- IEEE want to know how it spends & may suggest focusing on the other stuffs other than the Award Banquets.
- Chair will notify Kelly that IEEE will approve the dues. Voted & approved.

**Chapter Reports:**

**Membership** – Curtis

- Almost all senior members went through.
- Info. From Region to know who paid the dues.
- 20% saw tooth for IEEE still.

**Gold** - Curtis

- Curtis went for a survey & received 47 replies
- Members want to have more technical stuffs & want to have it on Saturday.
- Curtis will have more members to do more work based on the task.

**CAS/PEL** – Aziel Epilepsia

- Meeting/Technical Talk on April 24<sup>th</sup> 2008.

**Computer** – Andrew Liong

- Computer Science Co-Chair is being changed to Mike.
- Food budget is starting to be an issue – a problem it is nice to have with so many members showing up
- Google 101 course as possible next topic (Goggle new process of computing), Systems and Software requirements panel discussion
- Motion to increase the budget for Computer Society from \$500 to \$1000 - Voted as approved.
- Acoustic Echo & Noise Control: conf. Sept. 18<sup>th</sup> 2008. Co-sponsored by IEEE Signal Processing Society & Univ. Of Washington.
- Last month talk on parallel processing @ Microsoft was great success.

**Power Engineering** – Max Emrick

- Next meeting on May 15<sup>th</sup> 2008, Bellevue.
- Conference on Univ. of Washington –
  - Surplus of \$5000.00.
  - Food cost the most.
  - Used a website to register the members
  - Will use the surplus for future seed money
- Currently working on the National Conf. March 2009.

**MTT** – Bill Hall

- Held a meeting in March 2008.
- Next meeting on April 28<sup>th</sup> 2008.

**Student Chapters:**

**Seattle Univ.** - Rafiel

- Q & A for seniors.
- Have elections soon.
- Student Excom to bring to the Section Excom.
- One more social event like kayaking.

**UW** – Aziel Epilepsia

- April 17<sup>th</sup>, SPAC.
- Election dues.
- SPAC bills to next Excom meeting.

**Student Paper** – Joe Decuir

- Thanks for Seattle Univ. for hosting.
- \$ 1700 for the Budget.
- Power Eng. Society could hold talk of the Students Paper in this area.

### **NW Area Meeting –**

- Alaska, Seattle & Oregon.
- New fund in place.
- Brief Section Report distributed to the Excom members.
- Chair read from his Brief Section Report to be presented in NW Area Meeting.
  - 20 Section Congress: Every 3 years. Section-Region-Section Congress.
  - Good to be a forum to learn from.
  - Good place for Networking.
  - Membership benefits : Trade something for Members.
- Identify the topic of Interest for the Local Technical Chapter.
- Pilot program for Section – Aziel from CAS/UW, Chelsie from Seattle Univ. is interested to run a Pilot Program.
- Erik will have some updates to Joe's presentation ready for NW Area.

### **Meeting Adjourned**

Submitted by Mithun Banerjee.