

**IEEE Seattle Section  
Executive Committee Meeting Minutes**

**Date:** Tuesday, May 8, 2007  
**Time:** 6 - 8 p.m.  
**Place:** Overlake Round Table Pizza, Redmond

**Attendees:** Rafeal Pinedo (old SU chair), Min Kyeong Lee (SU treasurer), Joe Martin (old SU webmaster), Jason Ashbach (new SU webmaster), Gina Castro (new SU secretary), Derek Roberts (new SU vice chair), Aziel Epilepsia (UW), Bob Higgins (Computer Secy), Curtis Lu (membership), Andrew Rees (Chair), Erik Godo (Secretary), BJ Ford (Awards), Maury Miller (PACE), Andrew Liong (Computer), Mike Becker (Computer), Bob Higgins (Computer), Steve Allen (webmaster), Brent Allen (WSU Student visitor), Del Johnson (Treasurer)

**Meeting Minutes Approval**

- Minutes for the April meeting were approved.

**Chair's Report** – Andrew Rees

- Bylaws: I still intend to translate our bylaws into an appendix of the regional bylaws as discussed in the previous meeting. No work has occurred.
- Spring NWA meeting report
  - There is a PACE conference to be held in Phoenix, August 31 – September 3. The region covers registration for one representative. The section will need to cover the travel expenses.
  - There will be an OpCom meeting in August in San Francisco or San Diego. One representative from the section should attend. There may be a NW Area meeting at this event or it may be a separate event.
  - Sections Congress will be held in 2008. This allows the sections to give feedback to the IEEE and vote on priorities. The section should send one representative. The expenses are to be covered by the section. Vice Chair should go.
  - IEEE is looking for proposals on where to hold Sections Congress 2011. We should consider proposing Seattle. Everyone agreed. It was said that there was little demand on the Section. Erik said put [seeseattle.org/com](http://seeseattle.org/com) on the case. BJ will try to find out what we need to do.
  - PACE funds are available for local projects. One potential project is supporting WTSA student contests in the future. Lawrence Lam should investigate whether we want to further support this organization.
- Looking for a new CAS chair. Allan Yeung is listed on the website but apparently is interested in resigning. Does anyone know who might take over? Maybe Aziel?
- Adding link to Region 6 website to our website.
- Adding link to Financial Advantage Program to our website.
- Intelligent Environments conference in 2008. The organizers would like sponsorship from the IEEE Systems, Man, and Cybernetics society. Past conference information at [www.uni-ulm.de/ie07/](http://www.uni-ulm.de/ie07/).
- ECI Obligation payment is due
  - Option 1: one payment of \$7089.93
  - Option 2: two payments of \$3544.97, one now and one in 2008
  - I recommend option 2

**Vice Chair's Report** – Joe Decuir

**Treasurer's Report** – Del Johnson

- April 07 balance – \$48,071.27, investment \$63,274.76 A CPA will do it, Del did not check for national auditor, but he can look at it. Do we want him to do statement or a full blown audit. Just a statement. Dell will get something next week.

**Secretary's Report** – Erik Godo

- Nothing to report

**PACE Report** – Maury Miller

- Process of arranging visits to representative offices, submitted some applications, working on that.
- PACE conference in Phoenix in August, and booked flight at \$99 via Alaska.
- PACE project of career fly-in submitted to Steve Allen.
- PACE project is anything that is along the lines of govt. activity, career development. Get about \$500 of seed money to do it. In the past was future cities. Also micro mouse. Looking for more projects.

**Membership** - Curtis Lu

- Sent e-mail to all 800 in areers. Got 15 responses. 3 retired. 5 renewed. Will send all Boeing folks to Erik.
- Working on banquet. Early-Mid August, same location. He will figure out food.
- Curtis Lu will look into bringing forth Jim Russell

**Awards** – BJ Ford

- Met with NW area awards chair O.C. at NW, outstanding engineer, outstanding section, outstanding student branch, etc.
- His section holds a local section award each September, given at local level. Then they submit those in March for area awards. So BJs proposal is a bit late for now, but propose that we get one submittal for each award and then submit those, hand them out at the section dinner in October. Then submit them in June.
- We have awards listed on the web page, but only PSEC awards. Steve will add for the Section awards.
- Also put this in the datalink every month. Erik will add it.
- The Grant-in-aid award, micro-mouse and student paper. We should put \$ in front of these contests. Start with the paper idea. Use the same criteria as the region uses. Proposal is \$300, \$200, \$100 for 1<sup>st</sup>, 2<sup>nd</sup>, 3<sup>rd</sup> place for all schools. Then combine with pizza feed. Submit in December, do award at pizza feed. Then we have it ready for NW Area meeting.
- Alaska section putting endowment for engineering scholarship. His company is going to sponsor that – their Alaska office – because BJ brought it up.
- BJ is going to see what other conferences we can go after. So send him your list of conferences.

**GOLD** - Anna Le

**Chapter Reports:**

**Computer Society** – Andrew Liong

- Just got a copy of the membership list from Steve. Working on figuring out who they are and what they would want.
- Andrew has SAMIEEE access now.
- Still working on formal method presentation.

**Power Engineering** – Max Emrick

- A IEEE PES presentation was made on March 15th in Bellevue on a HVDC Light transmission line connecting Vancouver Island to Port Angeles with 550MW of transfer capability. There were approximately 30 members and 10 non-members in attendance.
- A meeting on the electric utility damage from Nov. 17th and December 14th, 2006 storms and system restoration will be presented on May 24th by Puget Sound Energy, Tacoma Power, Seattle City Light and Snohomish County PUD.
- A couple of meetings are being planned for June 21<sup>st</sup>, 22<sup>nd</sup> on new battery technologies and September by Engineers Without Borders about work in South America, Bolivia.
- Elections for PES Officers is planned either in June or September.
- PES returned to the Seattle Chapter the \$1000 seed money provided in 2006 to help put on the first Northwest Energy System Symposium plus \$200 in appreciation to the local chapter from its Feb.22&23, 2007 event. The symposium is an industry driven conference unique to the Northwest which is suggested to be held once a year during winter timeframe (Jan-Feb). That event, which may become annual, was sponsored by IEEE PES and had 103 attendees. Substation meeting with about 100 people was successful
- PE rules are changing. Requiring credits to apply and keep your PE.

### **Student Chapters:**

#### **Seattle University – Rafael Pineda**

- Introduction for the new officers.
- Thursday we are going to have Q&A for senior design projects with the Juniors. Passing on the info.
- Paul Kostek is coming on May 17<sup>th</sup>. Need to confirm. Going to talk about engineering systems.
- Joe DeCuire coming on the 24<sup>th</sup> of May also.
- Going to help out on project day for the senior projects. This year it will be 20<sup>th</sup> anniversary of the projects. Friday June 1<sup>st</sup>, starts at 3pm. Need to have banner. Make some t-shirts, they will submit a proposal for cost.
- Al Moser will send Del the pizza fest bill.

#### **University of Washington – Aziel Epilepsia**

- Weekend of 28<sup>th</sup> we had engineering open house. IEEE volunteered for different demonstrations. Made \$300 on t-shirts and pop and stuff.
- June 1<sup>st</sup> teacher event – host nerd fest 2007, college of engineering BBQ. IEEE hoping to sponsor dodge ball tournament.
- End of the year BBQ for EE dept. IEEE might need to spear head the event.
- Del will pay \$500.

#### **Old Business: none**

#### **New Business: none**

- Talked about travel and how that is being budgeted.

#### **Meeting Adjourned**

Submitted by Erik Godo